

**“AT-A-GLANCE”
Municipal Elections 2017 Deadlines & Time Frames***

(* Deadlines & timeframes may differ for municipalities undertaking mail voting)

Latest date to begin voter enumeration	July 26	The listing of voters must begin at least 2 months prior to Election Day. You may begin before July 26.
Voters List must be completed	August 26	Got ‘em all?
Posting of the time & place for nominating candidates Use <u>MEF-01</u>	August 19 (earliest) to August 26 (latest)	Must be posted 10 days before nomination day (if only one day is set) or 10 days before the first nomination day (if more than one day is set) in at least 2 places in town & in a local newspaper, if available
Nomination Period Use <u>MEF-02</u> or if needed <u>MEF-03</u>	August 29 to September 5 (excluding Sep 2, 3 & 4)	If only one nomination day is set, candidates must be nominated between 8:00 a.m. & 8:00 p.m. If two or more nomination days are scheduled, candidates must be nominated between 9:00 a.m. & 4:00 p.m. on each day. Send <u>MEF-04</u> immediately to MAE following close of nominations.
Last date for posting & publishing a list of nominated candidates Use <u>MEF-04</u>	August 30 (earliest) to September 12 (latest)	Returning Officer has within 7 days after the date on which nominations close to give notice of the names of the nominated candidates in at least 2 places in town & the local paper.
Advance Poll period of 14 days Use <u>MEF-04</u>	September 12 to September 23 inclusive	If council decides to hold an Advance Poll, it must also decide when & where. Returning Officer must post in 2 places & publish in a local paper a notice of Advance Poll at least once in the 7 days before the poll (Two polls? One must be on Sept 23.)
Last day for swearing in election officials, candidates & agents & for impeditive voters to apply	September 25	Use: <u>MEF-09</u> ; <u>MEF-10</u> ; <u>MEF-11</u> ; & <u>MEF-12</u> .
ELECTION DAY	September 26	Polls open at 8:00 a.m. & close at 8:00 p.m.
Declaration of the elected candidates	September 27 before noon	Returning Officer publicly declares & posts in a conspicuous place the results of the election showing the number of votes received by each candidate.
Request for recount period	September 27 – 29 inclusive	Recounts must be requested not more than 3 days after the election.
Recounts must commence by this date	September 27 (earliest) to October 2 (latest)	Recounts must commence not more than 3 days after receiving the request.
Returning Officer sends Election Report to MAE	October 3	Must use <u>MEF-17</u> . Send original to MAE & one copy retained by Returning Officer.
Last day for swearing in new councillors	October 10	New councillors must be sworn in within 14 days of the election. Use <u>MEF-18</u> .
First meeting of the newly elected council must be held by this date	October 10	Newly elected councils must have their first meeting within 14 days of being elected.
Election documents are destroyed, UNLESS there is a legal challenge that must be dealt with by the courts	October 26	Use <u>MEF-13</u> &/or <u>MEF-08C</u> to update voters list before destroying election documents. If court action is taken, the election documents are destroyed only after the court action is completed & finalized.
Councillors have up to 90 days after the election to file <u>MEF-19A</u> or <u>MEF-19B</u>	December 25	Last date to file <u>MEF-19A</u> or <u>MEF-19B</u> if municipal regulations do not state otherwise