



Tourism, Culture, Industry and Innovation

## Trail Development Checklist for Project Sponsors

The Department of Tourism, Culture, Industry and Innovation recognizes the valuable contribution of walking and hiking trails to the tourism experience. In consultation with other departments and agencies, this checklist has been developed to inform trail stakeholders of the regulations and other requirements related to trail development activities in Newfoundland and Labrador.

- Crown Land** – Under the *Lands Act* all trails that use crown land **require** a License to Occupy (LTO). This includes trails within a municipality. Contact information for your Regional Lands office can be found at [http://www.flr.gov.nl.ca/departement/contact\\_lands.html](http://www.flr.gov.nl.ca/departement/contact_lands.html)
- Provincial Archaeology Office** – Under the *Historic Resources Act* any plans for new trails or upgrades to existing trails that have not had prior approval from the Provincial Archaeology Office are to be referred to that office for review. As part of the LTO application, trails will also be reviewed by the Provincial Archaeology Office.
- Liability** – The organization or committee **is** liable for issues related to any trails constructed or enhanced. It is recommended that trail owners/managers assess trails and consider their responsibility to the public before promoting their trail(s).
- Signage Policy** – Fingerboard signs permitted through the Department of Transportation and Works can provide direction to trail heads (i.e. parking areas). These signs are issued through a permit system and include the manufacture, installation and maintenance for an annual fee. Other permitted signs along provincial highways include off-site promotional signage, issued through a permit system by the Service NL. Applications for both fingerboards and off-site promotional signs are available at <http://www.servicenl.gov.nl.ca/licenses/highway/index.html>.
- Trail Standards** – While no trail construction standards have been adopted by the province, existing provincial construction standards should be adhered to (e.g. rise and run of steps). It is recommended that groups engage experienced trail designers, builders and project managers during construction. The technical skills obtained by trail workers as a result of professional expertise will contribute to a quality trail product and maintenance in the future. A well designed and built trail with expertise requires less maintenance. Consider using aggregate material instead of wood.
- Environmental Assessments** – Under the *Environmental Protection Act*, trails more than 10 kilometres in length are required to be registered. Registration may also be required for trails that occur near sensitive areas or, as per Section 28 of the Regulations, for trails that will occur within 200 metres of a scheduled salmon river. [http://www.mae.gov.nl.ca/env\\_assessment/](http://www.mae.gov.nl.ca/env_assessment/)
- Water Permit** – Under the *Water Resources Act*, a permit is required Water Investigations Section when construction is within 15 meters of a body of water (including wetland). A permit will also be required for any work within a Protected Water Supply Area. <http://www.mae.gov.nl.ca/waterres/permits/>

For further information contact: John Angelopoulos, Manager, Sector Development, Department of Tourism, Culture, Industry and Innovation. 709-729-4518 [johnangelopoulos@gov.nl.ca](mailto:johnangelopoulos@gov.nl.ca).

### *Regional Lands Offices*

#### *Crown Lands (Administration Division)*

##### **Howley Building (Higgins Line)**

P.O. Box 8700  
St. John's, NL A1B 4J6  
Telephone: (709) 729-3085/2654 Fax: 729-6136/0726

##### **Clareville Office (Satellite office)**

8 Myers Avenue, Suite 202  
Clareville, A5A 1T5  
Telephone: (709) 466-4072 Fax: (709) 466-4020

##### **Grand Falls-Windsor Office (Satellite office)**

Provincial Building  
3 Cromer Avenue  
Grand Falls-Windsor, A2A 1W9  
Telephone: (709) 292-4199 Fax: (709) 292-4276

### *Government Service Centres (Signage Inquiries)*

##### **Avalon Government Services Centre**

5 Mews Place, P.O. Box 8700  
St. John's, NL A1B 4J6  
Telephone: (709) 729-3699 Fax: 709-729-7253

##### **Central Government Service Centre**

230 Airport Blvd. Fraser Mall,  
P.O. Box 2222  
Gander, NL A1V 2N9  
Telephone (709) 256-1420 Fax (709) 256-1438

##### **Labrador Government Services Centre**

13 Churchill Street, Thomas Building  
P. O. Box 3014, Stn. "B"  
Happy Valley-Goose Bay, NL A0P 1E0  
Telephone: (709) 896-5428/5430 Fax: (709) 896-9566

### *Environmental Assessment Contacts*

##### **St. John's (Headquarters)**

P.O. Box 8700  
St. John's, NL A1B 4J6  
Telephone (toll-free): 1-800-563-6181  
Fax: (709) 729-5518

##### *Provincial Archaeology Office*

##### **St. John's (Headquarters)**

P.O. Box 8700  
St. John's, NL A1B 4J6  
Telephone (toll-free): 1-800-563-6181  
Telephone: (709) 729-2462 Fax: (709) 729- 0870

### *Water Resources Management Contacts*

##### **St. John's (Headquarters)**

Confederation Building, 4th Floor, West Block  
P.O. Box 8700  
St. John's NL A1B 4J6  
Telephone: (709) 729-2563  
Fax: (709) 729-0320

##### **Grand Falls-Windsor Regional Office (Protected Water Supplies Only)**

Provincial Building  
3 Cromer Avenue  
Grand Falls-Windsor NL A2A 1W9  
Telephone: (709) 292-4220, Fax: (709) 292-4365

##### **Western Regional Lands Office**

Sir Richard Squires Building,  
Mount Bernard Avenue  
P. O. Box 2006,  
Corner Brook, NL A2H 6J8  
Telephone: (709) 637-2392 Fax: (709) 637-8032

##### **Labrador Regional Lands Office**

2 Tenth Street  
P. O. Box 3014, Stn. "B"  
Happy Valley-Goose Bay, NL A0P 1E0  
Telephone: (709) 896-2488 Fax: (709) 896-9566

##### **Central Regional Lands Office**

Fraser Mall, P.O. Box 2222  
Gander, NL A1V 2N9  
Telephone: (709) 256-1400 Fax: (709) 256-1095

##### **Western Government Services Centre**

133 Riverside Drive  
P.O. Box 2006, Noton Building  
Corner Brook, NL A2H 6J8  
Telephone: (709) 637-2200 Fax: 709-637-2905

##### **Eastern Government Service Centre**

2 Masonic Terrace  
Clareville, NL A5A 1N2  
Telephone (709) 466-4060 Fax (709) 466-4070

##### **Corner Brook Regional Office**

P.O. Box 2006  
3rd Floor, Noton Building  
133 Riverside Drive  
Corner Brook, NL A2H 6J8  
Telephone: (709) 637-2375 Fax: 709-637-2541

##### **Corner Brook Regional Office**

133 Riverside Drive  
P.O. Box 2006, Noton Building  
Corner Brook, NL A2H 6J8  
Telephone: (709) 637- 2542, Fax: (709) 637-2541